## **LOAN GUIDELINES**

In late 2024, Crawford Art Gallery will commence an ambitious redevelopment project to restore its historic building and provide significant new exhibition and education spaces, collection storage, and public circulation areas.

Crawford Art Gallery will implement a loan moratorium from June 2024 to September 2027 and will, therefore, be unable to accommodate requests to borrow works from the Collection during this period.

All new loan requests must be submitted in advance of June 2024. Existing loan commitments will be honoured.

Formal loan requests should be issued to the Director, Crawford Art Gallery and include the following information:

- Title of exhibition and dates at each venue
- Full information of the requested artwork/object: artist, title, dimensions, catalogue number (available through the online collection database <a href="https://example.com/here/">here</a>).
- Overall description of the exhibition and how the requested works would add value to the exhibition
- Current Facilities Report (UK Registrar Group or international equivalent)

All loans are subject to approval by the Board of Crawford Art Gallery. Borrowers will receive a letter of notification from the Registrar Office if approved, which will be followed by a loan agreement detailing loan requirements and specifications. Borrowers will bear all standard costs relating to the loan, including, but not limited to, conservation, packing, crating, transportation, courier accompaniment and fine art, nail to nail insurance.

Should you have any queries please contact the Registrar: registrar@crawfordartgallery.ie